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Government of the people's Republic of Bangladesh  
National Housing Authority  
Ministry of Housing and public Works  
Dhaka.  
[www.nha.gov.bd](http://www.nha.gov.bd)

Memo no: 25.38.0000.302.25.005.18-964

Date- 8/11/2018.

**Office Order**

National Housing Authority, Government of the People's Republic of Bangladesh is pleased to allow Beedana khatun , Office Assistant and data antry Oparator National Housing Authority, Khulna Division, Khulna to visit India for 20(Twenty) day's Ex-Bangladesh leave which will effect from 01/10/2018 AD to 20/10/2018 AD or her actual date of departure under the following terms and conditions:

1. She will stay in abroad in the limited time;
2. No Government expenditure will be involved in this visit;
3. No salary will be given to him in foreign currency
4. Tour expense source should be included in his tax file and
5. After return She will join in his own post.

*Mushfiqul Islam*  
18-11-18

(Md. Mushfiqul Islam)  
Deputy Director (Admin & Training)  
Phone- 02-9576518.

Memo no: 25.38.0000.302. 25.005.18- 964

Date- 8/11/2018.

1. Secretary, Ministry of Housing and public Works, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. His Excellency, The Ambassador of India, Indian Embassy, Gulshan, Dhaka.
4. Director General, Directorate of immigration and Passport, Agargaon, Dhaka.
5. Member (Admin & Finance)/(Land & Asset Management.), National Housing Authority, Segunbagicha, Dhaka.
6. Secretary, National Housing Authority, Dhaka.
7. Executive Engineer, Khulna Division, National Housing Authority. Khulna.
8. Deputy Director (finance & Accounts)/(Land & Asset Management-1/2), National Housing Authority, Segunbagicha, Dhaka.
9. Chief Security officer, Hazrat Shajalal (Rm) International Airport, Dhaka.
10. Chief Security officer, Customs Benapol port. Bangladesh.
11. Private Secretary to Chairman, National Housing Authority, Segunbagicha, Dhaka. (for Kind Information to Chairman)
12. Beedana khatun, Office Assistant and data antry Oparator, National Housing Authority.
13. Office copy.

*Mushfiqul Islam*  
18-11-18

Deputy Director (Admin & Training).

*9/11/18*