

Government of the people's Republic of Bangladesh
National Housing Authority
Ministry of Housing and public Works
82, Segunbagicha, Dhaka.
www.nha.gov.bd

Memo no: 25.38.0000.302. 31.054.18-227

Date- /05/2019

Office Order

National Housing Authority, Government of the People's Republic of Bangladesh is pleased to allow MD. MAIBUB ALAM, Divisional Accountant, National Housing Authority along with his Father MD. ABDUR RASHID and Mather MST. HASINA RASHID for Holy Hazz, in Saudi Arabia for 50 days Ex-Bangladesh leave which will effect from 04/07/2019 AD to 22/08/2019 AD or his actual date of departure under the following terms and conditions:

1. He will stay in abroad in the limited time;
2. No Government expenditure will be involved in this visit;
3. No salary will be given to him in foreign currency;
4. Tour expense source should be included in his tax file and
5. After return he will join in his own post.

I
 (Md. Mushfiqul Islam)
 Deputy Director (Admin & Training)
 Phone- 02-9576518
 email: dd_at@nha.gov.bd.

Memo no: 25.38.0000.302. 31.054.18-227 -473

Date- 07/05/2019

Copy for kind information & necessary action to :

1. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. His Excellency, The Ambassador of Saudi Arabia, Saudi Arabia Embassy, Gulshan, Dhaka.
3. Director General, Directorate of immigration and Passport, Agargaon, Dhaka.
4. Director General, Directorate of immigration and Passport, Agargaon, Dhaka.
5. Member (Admin & Finance)/, National Housing Authority, Segunbagicha, Dhaka.
6. Director (finance & Accounts)/, National Housing Authority, Segunbagicha, Dhaka.
7. Executive Engineer, Khulna Division, National Housing Authority, Khulna.
8. Chief Security officer, Hazrat Shajalal (Rm) International Airport, Dhaka.
9. Immigration officer, Hazrat Shajalal (Rm) International Airport, Dhaka.
10. Private Secretary to the Chairman, NHA, Segunbagicha, Dhaka.
(for kind notification to Chairman)
11. MD. MAHBUB ALAM, Divisional Accountant, National Housing Authority.
12. Office copy.

(Md. Mushfiqul Islam)
 Deputy Director (Admin & Training).